

**AMENDMENT to the CONTRACT  
between  
WILLAMETTE EDUCATION SERVICE DISTRICT and**

\_\_\_\_\_   
Contractor Name

This Amendment # \_\_\_ changes certain provisions of the contract between the WESD and (contractor name) \_\_\_\_\_.

**The parties agree as follows (fill in only the section that applies):**

The term of the agreement takes effect on: _____ and ends on: _____
The new Scope of work includes:
Change in cost or payment terms:

**CONTRACTOR DATA**

Business Contact Name: \_\_\_\_\_

Full Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Federal Tax Identification Number or Social Security Number: \_\_\_\_\_

*I HAVE READ THIS AMENDMENT AND I CERTIFY THAT I HAVE THE AUTHORITY TO SIGN AND AMEND THIS  
CONTRACT AND AGREE TO BE BOUND BY THE TERMS OF THE AMENDMENT.*

*THIS AMENDMENT IS NOT VALID UNTIL ALL SIGNATORY APPROVALS ARE COMPLETED*

\_\_\_\_\_  
Contractor Signature                                  Date

\_\_\_\_\_  
Executive Director of Business Services                                  Date