

Job Description

Job Title: Physical Therapist
Department: Special Education
Reports To: Special Education Coordinator
Salary: Licensed salary schedule – _____ calendar days

JOB SUMMARY

The Physical Therapist administers physical therapy services to assigned children and students in educational settings, including evaluations, direct therapy, consultation and training to educational staff and families.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential duties of this position include the following. Employees in this position perform some or all of the following tasks. Other duties may be assigned.

1. Effectively plans distribution of equipment and materials.
2. Provides assistance and/or recommendations to families and school districts regarding selection, ordering and funding of appropriate equipment and materials.
3. Determines schedules for services based on student needs and caseload constraints.
4. Displays knowledge of normal developmental sequences and learning patterns in the areas of sensory, motor, psychosocial and cognitive development.
5. Plans, prioritizes and organizes assignments and projects with a minimum of supervision.
6. Develops and implements motor and sensory activities, accommodations and modifications that support IFSP/IEP goals and promotes student learning.
7. Facilitates appropriate referral processes.
8. Selects, acquires, manages, designs and/or constructs adaptive devices, equipment or other assistive technology to enhance independence in the educational setting.
9. Completes Medicaid forms, as necessary.
10. Writes necessary assessment summaries and recommendations in a clear, informative and timely manner.
11. Writes goals which are appropriate and measurable, reflecting students' functional needs, preference and expected outcomes.
12. Assesses the educational environment within the limits imposed by the student's disability, and work as a member of the multidisciplinary team to develop and provide an appropriate educational program for each assigned student.
13. Participates collaboratively on a team to develop an integrated IFSP/IEP team.
14. Participates collaboratively on IFSP/IEP teams and determines eligibility.
15. Communicates clearly and effectively in a variety of situations, including difficult ones, with agency staff, district staff and the public.
16. Provides information and in-service training.
17. Identifies professional strengths and limitations and sets and meets performance goals.
18. Creates a positive work environment by:
 - a. Tolerating others' points of view
 - b. Soliciting input from others
 - c. Resolving conflict at the lowest level possible
 - d. Responding effectively to crisis situations
19. Follows Willamette ESD procedures, especially as outlined in the Staff Handbook, and assists support staff to do the same.
20. Adheres to professional ethics as identified by agency, professional organizations and licensing commissions.

21. Supervises fieldwork students and licensed assistants as assigned.
22. Provides supervisors with suggestions to deliver evaluation and therapy services when there are limited resources.
23. Maintain a regular weekly or monthly schedule that meets the service needs of assigned caseload. Informs supervisor and program secretary of schedule and other ways to maintain contact during working hours.
24. Provide training to educational staff and families in such areas as positioning, handling, gross motor skill development, and self-help skills.

MARGINAL DUTIES AND RESPONSIBILITIES

Marginal duties of this position include the following. Employees in this position perform some or all of the following tasks. Other duties may be assigned.

1. Cleans equipment.
2. Repair equipment as necessary.
3. Possess reliable transportation.
4. Other duties may be assigned.

SUPERVISORY RESPONSIBILITIES

1. Trains and supervises assignments for Licensed Physical Therapy Assistants (LPTAs).

EVALUATION

This position will be evaluated based upon the essential and marginal duties and responsibilities as outlined above as well as held to the standards as outlined in the evaluation system, collective bargaining agreement and employee handbook.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **Education and/or Experience:** Master's degree (M.A.) or equivalent; or four-to-years' related experience and/or training; or equivalent combination of education and experience. Training and experience in Pediatric Physical therapy. Experience with children with disabilities birth to 5 years of age. Evaluation/assessment experience for children birth to 5 years of age.
- **Interpersonal Skills:** Works well with others. Focuses on resolving conflict; maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to others' ideas and contributes to building a positive team spirit. Ability to effectively communicate with children who have significant behavioral and learning challenges as well as school staff, program staff, parents and community members.
- **Language Skills:** Ability to communicate fluently in English. Ability to read, analyze and interpret job related business periodicals, professional journals, common scientific and technical procedures, financial reports, legal documents and governmental regulations. Ability to write reports, business correspondence and procedure manuals. Ability to respond to common inquiries or complaints from students, parents, regulatory agencies, or members of the community. Ability to effectively present information and respond to questions from groups of parents, administrators, school staff and students.
- **Mathematical Skills:** Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume. Ability to apply concepts of basic algebra and geometry. Ability to apply advanced mathematical concepts

such as exponents, logarithms, quadratic equations and permutations. Ability to apply mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory and factor analysis.

- **Reasoning Ability:** Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables. Ability to apply principles of logical or scientific thinking to wide range of intellectual and practical problems. Ability to deal with nonverbal symbolism (formulas, scientific equations, graphs, musical notes, etc.) in its most difficult phases.
- **Computer Skills:** General knowledge of computer usage and ability to use word processing and database software, E-mail and the Internet.
- **Other Skills and Abilities:** None.
- **Confidentiality:** The employee maintains the integrity of confidential information relating to agency records and data, students, families, colleagues, or district patrons. The employee uses or relays personal and agency information only in the course of performing assigned responsibilities and in the best interest of the individuals involved.
- **Certificates, Licenses, Registrations:** Certificates as determined by the District including Oregon Physical Therapy license, current CPR certification for infants, children and adults and valid Oregon driver's license.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is frequently required to stand and sit; regularly required to walk; use hands for fine manipulation, handle or feel and reach with hands and arms. The employee is regularly required climb or balance; stoop, kneel, crouch or crawl. While performing the duties of this job, the employee is regularly required to talk or hear, taste or smell. The employee must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision and peripheral vision, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. The employee is occasionally exposed to wet or humid conditions and outdoor weather conditions due to itinerant nature of the position. While performing the duties of this job, the employee works with standard office and/or instructional equipment and individual mobility equipment (wheelchairs) with moving mechanical parts and serves children in their educational environment which may include homes, preschools and classrooms.

OTHER

Note: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions or working conditions associated with this position. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The District may add to, modify or delete any aspect of this description (or the position itself) at any time as it deems advisable.

I have read and understand this job description.

Printed Name

Signature

Date